



Posters and abstracts needs

Guidelines for abstracts of poster and oral presentations

Important points:

- Deadline for abstract submission is May, 1st.
- Abstracts and posters have to be prepared in English.
- Oral presentation have to be prepared in English
- Abstracts submitted for consideration for oral presentation will be assessed by the Scientific Committee

Abstracts guidelines

- **Title:** Your abstract title should be short and informative, and must not exceed 200 characters. It must be written in all capital letters (Times New Roman, 12, bold).
- **Authors and Institutions:** Author names and scientific organisation will be formatted in the following style:
W. Smith¹, B. Jones², etc.
¹Department of Material Science, Faculty of Chemistry, University of Białystok, 1K Ciołkowskiego str., 15-245 Białystok (Poland), ²Department of Engineering Sciences, Uppsala University, Box 534, SE-751 21, Uppsala, Sweden
- **Abstract Body:**
 - a. Your abstract body can have a maximum of 2000 characters (with formatting and spaces, Arial Narrow, 10). The abstract body should be presented as one single paragraph – do not use paragraph returns.
 - b. Use standard abbreviations for units of measure; other abbreviations should be spelled out in full at first mention, followed by the abbreviation in parenthesis (exceptions: RNA, DNA, etc.).
 - c. Tables, charts or other figures are permitted.

Oral presentation guidelines

Invited speakers have a 30 minutes time slot – please prepare a PowerPoint presentation that lasts for up to 25 minutes maximum to allow 5 minutes for discussion after presentation.

Short Talk Presentations have a 15 minutes time slot – please prepare a PowerPoint presentation with 2-3 minutes for discussion

If using a PowerPoint presentation, please bring it on a USB Memory.

Supported file types:

Presentation: PPT, PPA, PPTA, PPTX, PDF

Video: AVI, MPG, MKV, MOV, MP4, WMV

Audio: WMA, MP3, WAV

Pictures: JPG, GIF, BMP, TIF

Please prepare your ppt presentation in 16:9 format.

Poster preparing guidelines

Posters will be displayed in portrait format. The dimensions of the poster should not exceed 90 cm wide x 120 cm high. Abstract title, author(s) and affiliation(s) should appear on top of the poster. The text, illustrations, etc. should be bold enough to be read from a distance of two meters.